MINUTES

MEETING OF THE PEABODY RETIREMENT BOARD
TUESDAY, JUNE 16, 2018 – 7:00 A.M.

Mr. Gingras called the meeting to order at 7:00 A.M. Board members present were Mr. Edward Lomasney, Ms. Linda Cavallon, and Mr. Joseph DiFranco. Chairman Richard Yagjian was absent.

ON MOTION BY MS. CAVALLON, 2ND BY MR. DIFRANCO, IT WAS VOTED UNANIMOUS TO ACCEPT THE MINUTES OF THE MAY 16, 2018 RETIREMENT BOARD MEETING.

SUPERANNUATION RETIREMENT:
The Board reviewed the Application for Voluntary Superannuation Retirement and Choice of Retirement Option Form at Retirement for each member listed and **ON MOTION BY MR. DIFRANCO, 2ND BY MS. CAVALLON, IT WAS VOTED UNANIMOUS TO APPROVE THE FOLLOWING SUPERANNUATION RETIREMENTS:**

Diane Ryder-Goncalves	Paraprofessional	69 years old	12 years 4 months	06/30/2018
Gia Zolotas	Paraprofessional	56 years old	22 years 10 months	07/07/2018
Steven Smyrnios	Firefighter	55 years old	12 years 7 months	07/26/2018

OPTION D SURVIVOR BENEFIT:
Mrs. Eileen Bresnahan, a member in service passed away on 18 May 2018. Her surviving spouse, Mr. Jeffrey Bresnahan, has elected to receive her member-survivor benefit under MGL 32, §12(d)(2). **ON MOTION BY MS. CAVALLON, 2ND BY MR. DIFRANCO, IT WAS VOTED UNANIMOUS TO APPROVE.**

NEW MEMBERS:
The following candidates for membership have completed their New Member Enrollment Form, Beneficiary Form, been physically cleared and provided birth certificates for themselves and applicable beneficiaries and **ON MOTION BY MS. CAVALLON, 2ND BY MR. DIFRANCO, IT WAS VOTED UNANIMOUS TO APPROVE.**

Michael Hatzipoetros	Firefighter	Group 4	10/30/2017
Jacqueline Trayers	School Department	Group 1	01/16/2018
Matthew Avigian	Paraprofessional	Group 1	02/28/2018
Robert Galvis	School Bus Driver	Group 1	05/21/2018
Kelly King	School Bus Monitor	Group 1	06/04/2018

MAKEUP:
ON MOTION BY MS. CAVALLON, 2ND BY MR. LOMASNEY, IT WAS VOTED UNANIMOUS TO APPROVE THE FOLLOWING MAKEUP:
Richard Duggan works at the golf course and is requesting to make up time he was a temporary employee in Concord from 26 July through 30 December 1971 totaling $505.96. Since he was not eligible for membership in Concord, they will not accept liability. Under the provision of MGL 32 §3(5), Peabody is required to allow the purchase and accept the liability.

ROLLOVER:
ON MOTION BY MS. CAVALLON, 2ND BY MR. DIFRANCO, IT WAS VOTED UNANIMOUS TO APPROVE THE FOLLOWING ROLLOVER:
Maria Silva worked for the School Department having 5 years 9 months of creditable service. She is rolling over her annuity to Nationwide Retirement Solutions in the amount of $5,474.80.

WARRANTS:
ON MOTION BY MR. DIFRANCO, 2ND BY MR. LOMASNEY, IT WAS VOTED UNANIMOUS TO APPROVE THE FOLLOWING WARRANTS:

#052418	05/24/2018	IRS Payment	$ 1,409.56
#052518	05/25/2018	Pension Payroll	$1,623,329.45
#061418	06/14/2018	Miscellaneous Bills	$ 121,658.08 as follows:

$102,819.01 - 3(8)(c) to State Retirement System
$ 12,919.15 - 3(8)(c) to Massachusetts Turnpike Authority Retirement System
$ 2,425.08 - 3(8)(c) to Malden Retirement System
$ 2,000.00 - U. S. Postmaster
$ 637.26 - Mr. Joseph DiFranco - Travel reimbursement
$ 399.30 - Business Copier Associates - Copier maintenance contract
$ 365.12 - Bank of America – BoardPaq (monthly) and Adobe (annual) subscription
$ 50.00 - Attorney Sacco - Legal services
$ 43.16 - W.B. Mason - Office supplies

BOARD & STAFF PAYROLL:
ON MOTION BY MR. LOMASNEY, 2ND BY MS. CAVALLON, IT WAS VOTED UNANIMOUS TO APPROVE THE FOLLOWING BOARD AND STAFF PAYROLLS TOTALING $11,840.04:
05/23/2018 for $5,919.84 and 06/06/2018 for $5,920.20

CASH BOOKS:
ON MOTION BY MS. CAVALLON, 2ND BY MR. LOMASNEY, IT WAS VOTED UNANIMOUS TO RECEIVE AND APPROVE THE APRIL 2018 CASH BOOKS CONTAINING THE FOLLOWING DOCUMENTS:
Pooled fund worksheet and PRIT General Allocation Account #1199
Cash Receipts Report for the period 1-30 April totaling $907,065.39
Cash Disbursements Report for the period 1-30 April totaling $3,316,317.10
Adjusting Journal Entries for the period 1-30 April totaling $3,140,983.26
Trial Balance Report for the period ending 30 April
General Ledger for the period ending 30 April
Budget Report for the period ending 30 April
Treasurer Bank Reconciliation Report - Eastern Bank April 2018
Eastern Bank Statements (Checking & Payroll) April 2018
Budget to Actual Expense through 30 April 2018
Cash Flow Forecast through May 2018

PRIT/PRIM:
ON MOTION BY MS. CAVALLON, 2ND BY MR. DIFRANCO, IT WAS VOTED UNANIMOUS TO RECEIVE THE FOLLOWING CORRESPONDENCE:
April 2018 Summary of Account Activity and Investment Update
Press Release: 23 May 2018. PRIM Tops all U. S. Public Pension Funds for Private Equity Returns.
Boston Globe News Story: 23 May 2018. Massachusetts pension fund enjoyed highest return from private equity investments of any in country.

PERAC CORRESPONDENCE:
ON MOTION BY MR. DIFRANCO, 2ND BY MR. LOMASNEY, IT WAS VOTED UNANIMOUS TO RECEIVE.
PERAC Pension News - May 2018
PERAC Memorandum 18/2018 – *Vernava* Follow Up: Compliance with PERAC Memoranda
PERAC 2017 Investment Report

MISCELLANEOUS:
- **Attorney Sacco Correspondence:**

Email and attachments on 2017 Investment Report
All Client Memo and corresponding court decisions regarding the history of the *Vernava* case post PERAC MACRS Presentation.
All Client Memo on PERAC Memo 18/2018
ON MOTION BY MS. CAVALLON, 2ND BY MR. LOMASNEY IT WAS VOTED UNANIMOUS TO RECEIVE.

- **UPDATED 2017 Annual Statement**. When calculating accounts receivable for member buybacks an error was made where the amount was debited instead of credited resulting in an overstatement of the receivables. The Statement was accepted, reviewed, and signed by the Board.

ON MOTION BY MR. DIFRANCO, 2ND BY MS. CAVALLON IT WAS VOTED UNANIMOUS TO RECEIVE.

NEW BUSINESS:

- **Board Chair**. The Board is remined Mr. Yagjian current term as Chairman will expire on 16 July 2018. Pension Administrator will research PERAC Memoranda and advise the Board is solicitation is required as a matter term limit or only if the 5th member resigns.

- **Sherman Actuarial**: Mr. Sherman delivered the preliminary results of the 2018 actuarial study which included side-by-side review of the assumptions/projections compared to the January 2016 study. He also provided and briefed the Board on 4 options and analysis of funding alternatives of employer appropriation to fully find the unfunded actuarial liability before 2036.

- The next regular scheduled meeting of the Peabody Retirement Board will be Tuesday, July 17, 2018 at 7:00 a.m. in the Lower Level Conference Room, Peabody City Hall.

ON MOTION BY MR. DIFRANCO, 2ND BY MR. LOMASNEY IT WAS VOTED UNANIMOUS TO ADJOURN THE MEETING AT 7:45 A.M.

ATTESTED TO BY:

Michael Gingras, Ex-Officio Member

Edward J. Lomasney, III, Appointed Member

Joseph P. DiFranco, Elected Member

Linda Cavallon, Elected Member

Respectfully submitted:

James W. Freeman, Pension Administrator