

CITY OF PEABODY
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**Planning Board Minutes
December 4, 2019**

A regular meeting of the Planning Board was called to order on December 4, 2019 at 7:00 P.M. by Chairman Thomas Bettencourt. The meeting was held at City Hall, 24 Lowell Street, Peabody MA in the lower level conference room. In attendance were Planning Board members: Atty. Peter Arvanites, Chairman Thomas Bettencourt, Atty. Diane Cooper, Mr. Dennis Feld, Mr. John Ford, Mr. Joseph Gagnon, and Dr. Judith Otto.

A. Approval of Minutes: Planning Board: Mr. John Ford. Motion: MOVE to accept the Minutes of the regular Planning Board meeting on November 7, 2019. Seconded by: Atty. Diane Cooper. Motion Carried: Unanimous. (7 – 0). ANR/Land Court:

- 1. 280 Washington Street:** Due to the omission of the property address on the advertised Agenda, the Board did not entertain the matter. Atty. John Keilty for the applicant asked that the matter to be deferred.

Planning Board: Mr. John Ford. **Motion:** MOVE TO allow the applicant's attorney, Atty. John Keilty, to defer the matter of the ANR for 280 Washington Street (Map 093-001A) to January 9, 2020. **Seconded by:** Atty. Diane Cooper. **Motion Carried:** Unanimous. (7 – 0).

C. Site/Building Permit Plan Reviews: None

D. Appointments: None

E. Subdivision Board Action:

- 1. Proposed Stonegate Subdivision:**

Planning Board: Atty. Diane Cooper. **Motion:** MOVE TO approve the request for an extension of time to act regarding Stonegate Subdivision to January 23, 2020. **Seconded by:** Mr. John Ford. **Motion Carried:** Unanimous. (7 – 0).

F. Correspondence: No comments.

G. City Council: None

H. Other Matters Properly Before the Board:

- 1. 251 Andover Street:** Atty. John Keilty for the applicant updated the Board regarding a 14-inch increase in height of the parapet to allow for interior duct work above the ceiling. Atty. Keilty submitted correspondence dated December 3, 2018 from Middlesex Glass that explained the needed adjustment.

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Planning Board: Atty. Diane Cooper. **Motion:** MOVE TO receive the December 3, 2019 correspondence regarding 251 Andover Street and the 14-inch height increase. **Seconded by:** Mr. John Ford. **Motion Carried:** Unanimous (7 – 0).

I. Adjournment:

Planning Board: Atty. Diane Cooper. **Motion:** To adjourn. **Seconded by:** Dr. Judith Otto. Unanimous. (7 – 0).