



CITY OF PEABODY

HUMAN RESOURCES DEPARTMENT

CITY HALL, 24 LOWELL STREET, PEABODY, MA 01960

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BETH BRENNAN O'DONNELL
Director of Human Resources

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Benefits Manager

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JOB POSTING

FACILITIES DEPARTMENT/BUILDING MAINTENANCE DIVISION ELECTRICIAN

TITLE: Electrician/Building Maintenance Craftsman
DEPARTMENT: Building Maintenance Division; Facilities Department
SALARY: \$31.77 per hour
HOURS: Monday – Friday 7:00AM to 3:00PM
REPORTS TO: Supervisor of Maintenance

The City of Peabody seeks a full-time professional licensed electrician to handle projects in the Building Maintenance Division of the Facilities Department.

MAJOR RESPONSIBILITIES AND ESSENTIAL DUTIES:

1. Performs skilled electrical work at the journeyman level.
2. Installs, tests, repairs and maintains electrical circuits, wiring systems, fixtures, appliances and equipment.
3. Troubleshoots and repairs faulty electrical wiring, defective electrical equipment and machinery such as motors, generators, transformers, switches, sockets, etc.
4. Inspects and tests circuits and fixtures to locate broken wires, loose connections, blown fuses, faulty switches, grounds, shorts and other defects.
5. Uses common hand tools and electrical ohm test equipment such as meters, voltmeters, ammeters, growlers, multimeters and other test equipment.
6. Removes, replaces and repairs electrical parts; maintains storage batteries.
7. Other duties as may be assigned, may occasionally perform other maintenance duties as deemed necessary by the Supervisor of Maintenance.

QUALIFICATIONS:

Must be able to perform all duties of the position.

1. Must have valid Massachusetts Electrician License.
2. General knowledge of the various trades.
3. The ability to perform miscellaneous maintenance and repairs to school buildings and property.

4. General knowledge of fire alarm systems.
5. Must be able to communicate verbally and in writing with coworkers and supervisors.

Education and Experience: High school diploma or general education development test (GED) and at least two years of related experience as electrician in a business or school environment. License: Must have a valid Massachusetts driver's license. Required Skills: General knowledge of maintenance functions and building upkeep. Knowledgeable of safe methods for personal safety and wellbeing in performing job functions. Work reliably from written instruction; able to read accurately and perform basic math. Must understand and speak English. Basic technology skills desired, including working knowledge of email.

All new employees must pass pre-employment physical examination. Must pass Massachusetts criminal background check. May be required to take and pass Civil Service custodial examination if offered in the future. New employee subject to six-month probationary period.

Job Environment & Physical Demands:

Work Environment: The work environment involves risks with exposure to potentially dangerous situations or environmental stress and requires a range of safety precautions, e.g., electrician work, cleaning chemicals, working at heights; work may be required to be done in extreme outdoor weather conditions or similar situations where conditions cannot be controlled.

Physical Demands: The work requires moderately strenuous physical exertion at times such as operating equipment, climbing of ladders, lifting objects up to 25 pounds, and walking, sitting, standing, kneeling, crouching or crawling in areas.

Vision Requirements: Color Vision (ability to identify and distinguish colors); read from a variety of sources. Hearing must be sufficient to recognize equipment with functioning difficulties.

Work Schedule: 40-hour work week. Emergency and Stand-by Service: Employees in this position may be required to work overtime shifts.

POSTING DATE: August 11, 2021

Qualified applicants please apply by Friday September 3, 2021, at 12:30 PM. Positions to remain open until filled. Candidates will be considered as applications are received. Please apply to the Human Resources Department at City Hall, 24 Lowell Street.; via email to kelly.bloom@peabody-ma.gov; or by fax 978-278-1544. Application is available online at www.peabody-ma.gov/hr.html and once completed may be dropped in the City Hall drop box or the School Administration drop box. The City of Peabody is an EOE.

cc: Dr. Josh Vadala, Superintendent of Schools