



**PEABODY
RETIREMENT BOARD
CONTRIBUTORY RETIREMENT SYSTEM**

CITY HALL-24 LOWELL ST.
PEABODY, MA 01960
(TEL 978-538-5911-13- FAX 978-538-5989)



BOARD MEMBERS

Richard Yagjian, Chairperson
Michael Gingras
Edward Lomasney, III
Joseph P. DiFranco, Sr.
Linda Cavallon

CHANGE OF ADDRESS FORM

Please advise the Peabody Retirement Board as soon as possible for any change in your mailing address (whether permanent or temporary). We cannot accept address changes over the telephone. Mail or fax this information as soon as possible. Even if you are retired on direct deposit, other documents are sent which cannot be forwarded. (1099R, statements etc.)

If you have a temporary residence for a few months each year, i.e. winter in Florida, please provide us with the dates you will be at each address.

NAME _____ **SOCIAL SECURITY NUMBER (last 4)** _____
(Please print)

OLD ADDRESS _____
(Number and street – and/or P.O. Box)

(City/Town) (State) (Zip code)

(_____) _____
(Area code and phone number)

NEW ADDRESS _____
(Number and street – and/or P.O. Box)

(City/Town) (State) (Zip code)

(_____) _____
(Area code and phone number)

Please record my new address as: (check one)

_____ **PERMANENT CHANGE**

I wish to receive mail at this address

Beginning on ____/____/20____

and continue until further notice.

_____ **TEMPORARY CHANGE**

I wish to receive mail at this address from

____/____/20____ through ____/____/20____

After this time, send my mail to my permanent address.

Recipient's Signature _____ **Date** _____

This form may be signed by a Power of Attorney, Guardian or Conservator as long as a copy of the legal document is on file with the Peabody Retirement Board.