



CITY OF PEABODY

HUMAN RESOURCES DEPARTMENT

CITY HALL, 24 LOWELL STREET, PEABODY, MA 01960

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JOB POSTING
TILLIE'S FARM
RETAIL FARM STAND WORKER

TITLE: Retail Farm Stand Worker
LOCATION: Tillie's Farm, 189 Lynn Street, Peabody, MA 01960
DEPARTMENT: Parks, Recreation & Forestry
PAY: \$11.00 per hour starting rate
HOURS: Days and hours may vary depending on season. Position is part-time, up to 19 hours per week

Summary of Duties: (Full description available at the Human Resources Office)

The Retail Farm Stand Worker is a part-time, seasonal position responsible for the selling and stocking of all retail products at Tillie's Farm Stand; may work in greenhouses and perform other related work. This is a part-time, seasonal, non-union position.

Essential Duties and Responsibilities:

- Use of POS System register.
- Answer phones and give correct information.
- Advises customer on selection of produce or other related products in store.
- Prepares sales slip.
- Receives payment or obtains credit authorization.
- Wraps merchandise on display.
- Takes inventory of stock.
- Responsible for communicating with customers verbally in a clear and effective manner; exceptional customer service skills are essential.
- Other related duties and responsibilities as assigned.

Qualifications: (full description available at the Human Resources Office)

Candidates must possess a high school diploma or general education degree; or six plus months related experience; or equivalent combination of education and experience. Previous retail farm stand experience preferred. Required Skills: Proficiency in addition, subtraction and solid general math skills required; outstanding verbal communication skills and customer service skills needed. Must be timely, reliable and committed to working both cooperatively and independently.

Posting Date: March 9, 2017

Interested qualified candidates please apply at the City of Peabody, Attn: Jennifer Davis, Director, Parks, Recreation and Forestry Dept., 50 Farm Ave, Peabody, MA 01960; e-mail Jennifer.davis@peabody-ma.gov; fax 978-535-0483. Positions shall remain open until filled. The City is an EOE.

Applications are available online at <http://www.peabody-ma.gov/jobs/City%20of%20Peabody%20Job%20Application.pdf>