



CITY OF PEABODY

HUMAN RESOURCES DEPARTMENT

CITY HALL, 24 LOWELL STREET, PEABODY, MA 01960

Phone: (978) 538-5723/5721

BETH BRENNAN O'DONNELL
Director of Human Resources

CATHY TROMBLEY
Human Resources Aide

KELLY BLOOM
Human Resources Assistant

JOB POSTING
FACILITIES DEPARTMENT
TEMPORARY PART-TIME ELECTRICIAN

TITLE: Temporary Part-time Electrician/Building Maintenance Craftsman
DEPARTMENT: Building Maintenance Division; Facilities Department
SALARY: \$26.35 per hour
HOURS: Schedule TBD (as needed up to 15-19 hours per week)
REPORTS TO: Supervisor of Buildings and Grounds

The City of Peabody seeks a temporary, part-time professional licensed electrician to assist with projects in the Building Maintenance Division of the Facilities Department.

QUALIFICATIONS:

1. Must have valid Massachusetts Electrician License.
2. General knowledge of the various trades.
3. The ability to perform miscellaneous maintenance and repairs to school buildings and property.
4. General knowledge of fire alarm systems.
5. CORI and driving record review required.
6. Must be able to communicate verbally and in writing with coworkers and supervisors; required to walk, crawl, sit, stand and lift up to 25 pounds.

MAJOR RESPONSIBILITIES:

1. Performs skilled electrical work at the journeyman level.
2. Installs, tests, repairs and maintains electrical circuits, wiring systems, fixtures, appliances and equipment.
3. Troubleshoots and repairs faulty electrical wiring, defective electrical equipment and machinery such as motors, generators, transformers, switches, sockets, etc.
4. Inspects and tests circuits and fixtures to locate broken wires, loose connections, blown fuses, faulty switches, grounds, shorts and other defects.
5. Uses common hand tools and electrical ohm test equipment such as meters, voltmeters, ammeters, growlers, multimeters and other test equipment.
6. Removes, replaces and repairs electrical parts; maintains storage batteries.
7. Cuts grass, trims shrubs, repairs pot holes, and performs other grounds maintenance duties.
8. Responsible for moving furniture and supplies, as needed.
9. Performs such other maintenance duties as deemed necessary by the Supervisor of Buildings and Grounds.

POSTING DATE: August 7, 2018

Qualified candidates are encouraged to apply by submitting an application to the City of Peabody Human Resource Office, City Hall, Room 204, 24 Lowell Street, Peabody, MA 01960; or via e-mail kelly.bloom@peabody-ma.gov; or fax 978-278-1544. Position to remain open until filled. The City is an EOE.