



# CITY OF PEABODY, MASSACHUSETTS

## Temporary Sign Application

\_\_\_\_\_  
(Date Received)

*Review the sign ordinance prior to filling out this application.*

1. Name and Address of Applicant \_\_\_\_\_  
\_\_\_\_\_

2. Telephone Number (home) \_\_\_\_\_ (business) \_\_\_\_\_

3. **Dates the Sign will be displayed:** start date \_\_\_\_\_ end date \_\_\_\_\_ (30-day limit)

4. Address where Sign will be located \_\_\_\_\_

5. Type of Sign intended:

- Banner (9 SQ FT)
- Sandwich Board located on private property
- Other (please describe) \_\_\_\_\_

6. Sign Size: height \_\_\_\_\_ length \_\_\_\_\_

7. Text of Sign: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Has this property displayed any other temporary signs during the past calendar year? \_\_\_\_\_  
If so, how many? \_\_\_\_\_

**Please remember:**

- Businesses are allowed no more than 4 temporary sign permits per calendar year, except that businesses located in any BH, BR or in the DDD on Route 1 are allowed 6 permits per year.
- Sandwich boards may be located on private property only.

I CERTIFY, UNDER THE PAINS AND PENALTIES OF PERJURY, THAT THE INFORMATION SET FORTH IN THIS APPLICATION IS TRUE AND COMPLETE.

\_\_\_\_\_  
(Signature of Sign Owner or Representative)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Name as Signed Above)

Please submit to the Building Inspector's office along with **\$10 permit fee for each sign**. Checks should be made payable to City of Peabody.

Permit Number: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Expires: \_\_\_\_\_

Signature: \_\_\_\_\_  
Inspector of Buildings