

GUIDELINES FOR USE OF THE LEATHER CITY COMMON

The Leather City Common is available on a limited basis for events sponsored by civic organizations, or for private functions. Private for profit, self-promotional, political, religious or other meetings to promote a product or ideology or cause are strictly prohibited.

1. No alcoholic beverages.
2. Any music, whether live or pre-recorded, shall be kept at a level so as not to constitute a nuisance to the neighborhood.
3. No tents or structures of any sort without written authorization from the permitting authority.
4. Events will be booked on a first-come, first-serve basis.
5. No motorized vehicles within the park beyond the limits of the service driveway.
6. Bicycles, skateboards and rollerblades are not permitted.
7. The permittee shall collect litter and remove from the site and properly dispose of immediately following the event.
8. Commercial activities or the sale of any materials will not be permitted.
9. The Common shall remain open to the general public at all times during the event.
10. The permitting authority reserves the right to require special duty police officers if deemed necessary. Procurement and payment therefore shall be the responsibility of the permittee.
11. The City's parking regulations shall be in full force and effect during the event.
12. The permittee shall be responsible for any and all costs related to the event.

City of Peabody

Department of Community Development and Planning

City Hall • 24 Lowell Street • Peabody, Massachusetts 01960 • Tel. 978-538-5772 • Fax 978-538-5987

APPLICATION FOR PERMIT - LEATHER CITY COMMON

Name of Organization: _____

Address: _____

Telephone Number: _____

Name of Contact Person: _____

Telephone Number (if different from above): _____

Event for which permit is sought: _____

Date of event: _____ Rain date if any: _____

Hours of event: _____

Expected time of arrival for set-up and departure: _____

Brief description of event (# of persons anticipated, special requirements, etc.): _____

PERMIT IS ___ APPROVED ___ DENIED.

Special Conditions:

SIGNATURE OF PERMITTING AUTHORITY

DATE

Permit fee of \$100 (no cash, please) shall accompany all applications for use of the Leather City Common. In the event a permit is denied, the permit fee will be returned to the applicant.

APPLICANT AGREES TO:

Reimburse the City of Peabody for expenses incurred in the use of the facility attributable to use in this instance.

Assume all liability and responsibility for damages.

Provide police detail(s) for the event at the expenses of the applicant. All details are to be arranged directly between the Applicant and the Peabody Police Department at least one week in advance, and a determination to be made by the Chief of Police what, if any, details will be necessary based on the nature of the event and public safety needs/hazards.

BREACH OF CONTRACT INCLUDING AN SPECIAL CONDITIONS SHALL BE IMMEDIATE GROUNDS FOR TERMINATION BY THE CITY OF PEABODY.

THE APPLICANT SHALL INDEMNIFY AND SAVE HARMLESS THE CITY, THE CITY'S AGENTS AND EMPLOYEES, FROM AND AGAINST ALL LOSSES AND ALL CLAIMS, DEMANDS, PAYMENTS, SUITS, ACTIONS, RECOVERIES AND JUDGMENTS OF EVERY NATURE AND DESCRIPTION BROUGHT OR RECOVERED AGAINST THEM BY REASON OF ANY ACT OR OMISSION OF THE SAID APPLICANT, HIS AGENTS OR EMPLOYEES.

SIGNATURE OF APPLICANT _____ DATE _____

Please return application to: Community Development and Planning, Peabody City Hall,
24 Lowell Street, Peabody, MA 01960