

# Community Development Authority (CDA) Designated Development District (DDD)

## APPLICATION FOR SITE PLAN REVIEW

### Site Plan Submittal Requirements

Submit a complete application for Site Plan Review to the Community Development Director. All such applications shall include an application fee in the amount of one hundred dollars (\$100) along with (8) copies and one (1) electronic copy of the following required materials:

**\*\*\*See and complete the attached checklist for complete site plan submittal requirements\*\*\***

- Letter of intent
- List of abutters to this property
- Summary of proposed residential development (multi-family projects only)
- Statement of project phasing
- Stormwater management plan
- Development impact statement
- Title block
- Plan sets (includes site layout plan, topography/drainage, Utilities, Landscaping, Lighting, Elevations)
- 1 Electronic Copy of each of the above documents

### Project Contact Information

Owner Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Owner Address: \_\_\_\_\_  
(Street, City, State, Zip)

Applicant Name (other than owner): \_\_\_\_\_ Phone Number: \_\_\_\_\_

Applicant Address: \_\_\_\_\_  
(Street, City, State, Zip)

Project Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Project Contact Address: \_\_\_\_\_

### Project Location

Address of Lot/Parcel: \_\_\_\_\_ Assessors Map/Lot(s): \_\_\_\_\_

Zoning District of Parcel(s): \_\_\_\_\_ Parcel Size (sq.ft./acres): \_\_\_\_\_

Current Use of Property: \_\_\_\_\_

### Project Type (Check all that Apply)

New Construction: \_\_\_\_\_ (sq.ft.)  Addition: \_\_\_\_\_ (sq.ft.)  Change in Use (from): \_\_\_\_\_  
(To): \_\_\_\_\_

### Permits/Approvals (Check all that apply, provide description, attach any decision(s))

<input type="checkbox"/> Zoning Board of Appeals (ZBA) _____ _____	<input type="checkbox"/> Conservation Commission _____ _____	<input type="checkbox"/> Special Permit (City Council) _____ _____
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Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_