

CITY OF PEABODY - SPECIAL INSTRUCTIONS: RETURN WITHIN TEN (10) DAYS

COMPLIANCE with this State requirement provides proof of residence, protection of voting rights, veteran's bonus, housing for the elderly and related benefits as well as providing information for your community. **This form DOES NOT register you as a voter, or allow you to change your political party. To register or change party, please obtain a mail-in registration form from the City Clerk or you may print a form off the Secretary of States web site.**

GENERAL INSTRUCTIONS: PLEASE PRINT

Please verify and/or complete all information listed on this form, then sign and date it. Make corrections as necessary.

RESIDENT ADDRESS - If your resident address is incorrect, make the change in the space to the right of the incorrect address.

PHONE NUMBER - Please print and/or verify your phone number in the indicated space. If unlisted, put an "X" in the box next to the word "Unlisted".

DELETIONS - Put a line through the name of any resident no longer residing at this address and list his/her new address. Make all changes on the SHADED line below the printed line.

A - VOTER STATUS - An asterisk means you are currently a registered voter. Returning this form will reactivate voter status unless the voter indicates that he/she has moved and signs the form.

B - NAMES OF ALL FAMILY/HOUSEHOLD MEMBERS AT THIS ADDRESS - Includes any member of the family in Military Service, away at school or confined to a rest home. If a NEW member has been added to the family or household, enter the name and information in the space provided on the form.

C - MAIL TO - This is the designated individual to whom this form has been sent. If you wish to change your designated mail to contact, please place a "Y" next to the name of the selected individual. ONLY ONE "HEAD OF HOUSEHOLD" may be designated in order to have the entire family listed together.

D - GENDER M/F - Should be "M" for Male or "F" for Female.

E - POLITICAL PARTY - "R" for REPUBLICAN, "D" for DEMOCRAT, and "U" for UNENROLLED. Unenrolled means independent. All other letters represent political party designations. This reflects the information on file and can only be updated by completing the necessary voter registration form.

F - DATE OF BIRTH - "MM = Month, DD = Day, YYYY = Year." If your date of birth is blank or incorrect, please make appropriate changes.

G - OCCUPATION - Enter occupation, not place of employment.

H - MOVED/DECEASED - If this person has moved or is deceased, please indicate with an "M" or "D".

I - VETERAN - Write a "Y" if you are a veteran of the U.S. Armed Forces.

J - ADDRESS CHANGE - If moved, write in new address in Peabody or outside of City.

IF YOU HAVE ANY QUESTIONS, PLEASE CALL THE CITY CLERK AT 978-538-5750, 5751, 5752, 5753, 5754

DOG LICENSES EXPIRE MARCH 31, 2014 AND MUST BE RENEWED ON OR BEFORE JUNE 1, 2014. EACH DOG NOT LICENSED BY JUNE 1, 2014 WILL BE SUBJECT TO A \$5.00 LATE FEE PER DOG IN ADDITION TO THE REGULAR LICENSE FEE.

DOG LICENSES ARE RENEWABLE BY MAIL. A CURRENT RABIES CERTIFICATE AND PROOF OF SPAYING/NEUTERING ARE REQUIRED FOR DOGS LICENSED FOR THE FIRST TIME. CHECKS FOR PAYMENT ARE MADE PAYABLE TO THE CITY OF PEABODY. DOG LICENSE FEES ARE \$10.00 FOR SPAYED/NEUTERED - \$20.00 FOR MALE/FEMALE.

DROP OFF LOCATIONS

City Clerk's Office:

24 Lowell St. (City Hall)

Peter Torigian Community Life Center:

79 Central St.

Peabody Institute Library:

82 Main St. (Main Branch)

West Branch Library:

603 Lowell St.

South Branch Library:

78 Lynn St.

CITY HALL BUSINESS HOURS ARE:

Mon., Tue., Wed. 8:30 AM to 4:00 PM, Thur. 8:30 AM to 7:00 PM, Fri. 8:30 AM to 12:30 PM

**DO NOT MAIL ANY OTHER BILL PAYMENTS WITH THIS FORM
OTHER THAN YOUR DOG LICENSE RENEWAL**